

**The Philip E. Potter Foundation Application
2026**

The information provided in this application will be kept strictly confidential.

Date _____ Social Security Number _____

Name in Full _____
First Middle Last Pronoun (optional)

Home Address _____
Street City Zip Code

Student Cell Phone Number _____

Parent or Guardian's Number (specify if home or cell phone) _____

Primary Email Address for scholarship communications _____

Date of Birth _____ Place of Birth _____
City, State

High School from which you will graduate _____

Date of Graduation _____

FAMILY

Father's Name _____

Father's Occupation (Previous occupation if retired) _____

Father's Place of Employment _____

Mother's Name _____

Mother's Occupation (Previous occupation if retired) _____

Mother's Place of Employment _____

Do you reside with your parent or parents? _____



The Philip E. Potter Foundation

If not, with whom do you reside? _____

List the names and ages of your brother and sisters. If they are currently attending college or have graduated, please provide us with the college they attended and their date of graduation.

Name	Age	College	Graduation Year
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Name	Age	College	Graduation Year
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Name	Age	College	Graduation Year
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Name	Age	College	Graduation Year
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Please list any additional siblings and their age(s):

Signature of Parent, Parents or Guardian affirming the above:

COLLEGE

What college do you wish to attend? _____

Complete address of the college _____

When will you begin college? _____

If not Fall 2026, why? _____

What is your planned Major? _____

Do you plan to attend graduate or other specialty school following college? (Law, Medical, Engineering)



COLLEGE...

To what colleges have you applied for admission? _____

By which have you been accepted? _____

HIGH SCHOOL STUDIES

What studies have you liked best and why? _____

What studies have you disliked and why? _____

What subject has required you to study the hardest? _____

What recognition (if any) have you received for excellence in your schoolwork? _____

ACTIVITIES. *Please attach your student activity sheet to your application submission

In what college activities do you plan to participate? _____

What would you consider a weakness of yours? _____

What would you consider your greatest strength? _____

STUDENT SIGNATURE _____

FINANCES

If you have any questions regarding how to complete this section, please contact the Philip E. Potter Foundation offices for assistance.

If you have worked during high school, what job(s) have you held? _____

Are you planning to work this summer? _____ If yes, where? _____

Please list any other scholarships you have received or applied for? _____

If you have already been notified that you have been awarded a scholarship, please list the name of the scholarship and the amount awarded. *Please attach any award letter you have received.

**** PLEASE ATTACH THE FINANCIAL AID OUTLINE PROVIDED TO YOU
BY THE COLLEGE YOU WILL BE ATTENDING. ****

To arrive at your financial need for your first year of college, please use the following template and provide as much additional information as needed.

Will you be living at home or on campus? _____

ESTIMATED EXPENSES

Tuition \$ _____

Room and Board \$ _____

Infirmery/Health Fee \$ _____

Student Activities Fee \$ _____

Clothes \$ _____

Laundry \$ _____

Travel \$ _____

Other (specify) \$ _____

TOTAL EST. EXPENSES \$ _____

ESTIMATED FUNDS FOR COLLEGE

Savings \$ _____

Student Earnings \$ _____

Educational Plan \$ _____
(Coverdell Plan, 529)

Parental Contribution \$ _____

College Awarded Scholarship \$ _____

Other Scholarships \$ _____
(Include name and amount)

Planned loans (if any) \$ _____

TOTAL ESTIMATED FUNDS \$ _____

NET ESTIMATED FINANCIAL NEED FOR THE YEAR \$ _____

Extraordinary Family Expenses or Situations. (Please Provide Details)

STATEMENT OF ADJUSTED FAMILY INCOME

To be completed by student's parent or guardian

Name _____ Date _____

Adjusted Gross plus non-taxable income from 2025 Tax Returns:

Father \$ _____

Mother \$ _____

Adjusted Family Income from (2025 form 1040) \$ _____

Current Family Assets and Non-Taxable Income

Home Equity \$ _____

Other Real Estate Equity \$ _____

Checking Balance \$ _____

Savings Acct. Balance \$ _____

Investments \$ _____

Non-taxable Income:

Social Security \$ _____

Child Support \$ _____

Other \$ _____

***OPTIONAL** – Attach a photocopy of the front and back of page one of your Federal form 1040 and a copy of all W-2s. If a Schedule C or Schedule E was filed, please attach a copy.

To complete your application, please attach:

1. Copy of your college Financial Aid Package.
Including all costs of attendance and any awarded scholarships or grants.
2. Photocopies of any notification of other scholarships or awards
3. Student Activity Sheet
4. Letter of Recommendation*
5. Transcript*

***OHS Graduates**

TRANSCRIPT

You do not need to attach your transcript to your application, contact the guidance office to request that the transcript be sent to Potter Foundation.

RECOMMENDATION LETTER

If you would like to submit one of your college letters of recommendation. You do not need to attach the letter to your application. Please specify which teacher recommendation you would like to submit (below). The OHS guidance office will provide us with a copy of the letter.

Teacher Name: _____

**All Applications should be printed and mailed, or dropped off
In-person at the Foundation Office at the address below.**

**If you have any questions regarding the scholarship or your application
please feel free to call our office.**

**PHILIP E. POTTER FOUNDATION
6 Ford Avenue
Oneonta, NY 13820
Phone: 607-432-6724**